



Kankakee Area Special Education Cooperative

P.O. Box 71 St. Anne, IL 60964 * 815-422-4151 Telephone * 815-422-5023 FAX

MINUTES EXECUTIVE BOARD MEETING MAY 11, 2023

President Goselin called the Executive Board Meeting of May 11, 2023 to order at 8:30 a.m. at the St. Anne School District Office. A Quorum was present.

1. ROLL CALL

PRESENT: Tonya Evans, (Central), John Palan (Grant Park), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowsert, Recording Secretary.

ABSENT: Jay Smith (St. George), Nicole Terrell-Smith, (Pembroke)

2. PUBLIC COMMENT None

3. EXECUTIVE BOARD REORGANIZATION

Dr. Palan moved to appoint Debra Quain as President Pro-Tem Second: Dr. Goselin
VOICE VOTE: ALL AYES

● Election of Officers

Acting as President Pro Tem for the election of officers, Debra Quain started the election process.

Debra Quain opened the floor for nominations or volunteers for the office of President

John Palan nominated Scott Goselin to be President. Second: Mr. Stegall

Dr. Goselin accepted the nomination. Ms. Quain closed the nominations; Scott Goselin elected President.

Debra Quain opened the floor for nominations or volunteers for the office of Vice President

Tonya Evans nominated Charlie Stegall to be Vice President. Second: Dr. Palan

Mr. Stegall accepted the nomination. Ms. Quain closed the nominations; Charlie Stegall elected Vice President.

Debra Quain opened the floor for nominations or volunteers for the office of Secretary

Scott Goselin nominated John Palan to be Secretary. Second: Mr. Stegall accepted the nomination. Ms. Quain closed the nominations; John Palan elected Secretary.

At this point, newly re-elected President Dr. Goselin took over the meeting and requested motions for the following appointments:

- **Appointments**

Appointment of Treasurer: Lisa Stalnecker

Appointment of Board Auditor: Smith, Koelling, Dykstra and Ohm, PC.

Appointment of Board's Attorney: Engler, Callaway, Baasten and Sraga, L.L.C. and Kriha Boucek, LLC as KASEC's Board attorneys.

Appointment of Newspaper for Publication: Kankakee's Daily Journal as the newspaper in which to publish all Board information and/or legal notices.

Appointment of Approved Depositories: Midland States Bank of Grant Park, Bank of Bourbonnais, Municipal Trust and Savings, National Bank of St. Anne, and First Trust Bank in Kankakee.

Governing Board Meeting Calendar for the Year: Fourth Wednesday of the month, at 6:00 p.m. at the St. Anne District Office, as the regular scheduled meeting date. Meeting held August 23, 2023 for the purpose of approving the FY24 budget..

Executive Board Meeting Calendar for the Year: Second Thursday of every month, at 9:30 a.m., at the Kankakee Area Career Center. This meeting will be immediately following the Kankakee Area Career Center Board meeting. Exceptions to this will be for the months of August, November, March and May, in which these meetings will take place at 8:30 a.m. on the second Thursday at the St. Anne District Office. The November meeting will be held on November 14, 2023 to accommodate for the annual Board Conference in Chicago.

Committee Members: Board Policy - Jay Smith, Nicole Terrell-Smith; Director Evaluation - Charlie Stegall, Matt Maxwell; Finance - John Palan, Scott Goselin, Charlie Stegall; Negotiations - Jay Smith, Nicole Terrell-Smith

Ms. Evans moved to approve all officers and reorganizational appointments as presented
Second: Mr. Stegall VOICE VOTE: ALL AYES

3. CLOSED SESSION - Dr. Goselin moved to go into closed session at 8:50 a.m. for the purpose to discuss personnel (5ILCS 120/2 © (1) Second: Mr. Stegall ROLL CALL: AYES: Palan, Stegall (256), Stegall (302), Evans, and Goselin NAYES: NONE

Return to Open Session: 9:05 a.m.

4. CONSENT AGENDA

- A. Approval of Minutes of April 13, 2023 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; May Accounts Payable and April Imprest.
- C. Approval of Closed Session Minutes of May 11, 2023
- D. Approval of Amended Policies and 5 Year Review, Issue 111
- E. Approval of DotCom Therapy Contract
- F. Approval of Principal Life Insurance Renewal
- G. Approval of Amended 2023-2024 Calendar.

Dr. Goselin moved to approve the Consent Agenda with the exception of (F) Principal Life Insurance Renewal. This policy will be renewed in December. Second: Mr. Stegall ROLL CALL: ALL AYES: Evans, Stegall (256), Stegall (302), Goselin, and Palan.

5. **DIRECTOR'S REPORT** Board members received the Director's report in their mailing.

Ms. Quain's report included:

- A. ALTERNATIVE DAY PROGRAM NUMBERS
- B. COMMUNICATIONS PROGRAM NUMBERS
- C. TRANSITIONS PROGRAM NUMBER
- D. NEEDS ASSESSMENT SURVEY

The Director disseminated the composite results at the Board meeting and district directors were emailed the results.

6. **ACTION ITEMS**

Ms. Evans moved to **Accept the resignation of Donna LaMotte, Social Worker in the Communications Program effective at the end of the FY 23 school year.** Second: Mr. Stegall ROLL CALL: ALL AYES: Evans, Stegall (256), Stegall (302), Goselin, and Palan.


Dr. Palan moved to **Approve the ESY employment of the following staff members for the Communications Program from June 5-June 29. Michelle Ramirez, Megan Hoskins, Jonathan Washington, and Denise Howard.** Second Ms. Evans ROLL CALL VOTE ALL AYES: Evans, Palan, Goselin, Stegall (256), and Stegall (302)

Ms. Evans moved to **Approve the 2023-2024 Program Administrator contract effective July 1, 2023 for Kori Giacometti of the Alternative Day Program as presented.** Second: Dr. Palan ROLL CALL VOTE: ALL AYES: Goselin, Evans, Palan, Stegall (256) and Stegall (302).

7. **OTHER** - None

8. **ADJOURNMENT**

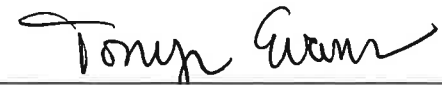
There being no further business, Dr. Goselin moved to adjourn the Executive Board Meeting at 9:25 a.m. Second: Ms. Evans VOICE VOTE: ALL AYES. Meeting adjourned.



KASEC Executive Board President

6-8-23

Date



KASEC Executive Board Secretary

6/8/23

Date