

# Kankakee Area Special Education Cooperative

P.O. Box 71 St. Anne, IL 60964 \* 815-422-4151 Telephone \* 815-427-8409 FAX

## MINUTES EXECUTIVE BOARD MEETING JULY 14, 2022

President Goselin called the Executive Board Meeting of July 14, 2022, to order at 9:30 a.m. at the Kankakee Area Career Center. A Quorum was present.

### 1. ROLL CALL

PRESENT: John Palan (Grant Park) Scott Goselin (Bradley Elementary), Jay Smith (St. George), Nicole Terrell-Smith (Pembroke), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowser, Recording Secretary.

ABSENT: Tonya Evans, (Central)

### 2. PUBLIC COMMENT None

### 3. CLOSED SESSION - None

### 4. CONSENT AGENDA

- A. Approval of Minutes of June 9, 2022, as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities \$130,089.66; July Accounts Payable \$17,360.60 and June Imprest \$7,159.89.
- C. Approve Closed Session Minutes of July 14, 2022
- D. Approve KASEC 2022-2023 Program Leases
- E. Approve KASEC Risk Management Insurance Package
- F. First Reading of Amended and 5-Year Review Policies May 2022 Issue 109

Dr. Smith moved to approve the Consent Agenda excluding Item C Second: Dr. Palan ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Smith, Terrell-Smith, Palan, and Goselin.

### 5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

#### **Ms. Quain's report included:**

- A. ALTERNATIVE DAY PROGRAM PROJECTED NUMBERS
- B. COMMUNICATIONS PROGRAM PROJECTED NUMBERS
- C. TRANSITIONS PROGRAM PROJECTED NUMBERS
- D. SPECIAL EDUCATION AND DISCIPLINE TRAINING

Teri Engler will be presenting on the afternoon of August 10th. To date, there are 70 participants enrolled in the training.

#### E. PROPOSED FY 23 KASEC BUDGET

The proposed budget is enclosed and will be on display for the required 30-days beginning July 18, 2022. The budget included the ESSER III funding. The proposed

budget will be presented to the Governing Board for approval at their August 24, 2022 Board meeting. The Director asked the member districts to place the KASEC FY23 proposed budget on their Board meeting agendas for approval in July or August.

F. PROPOSAL TO WAIVE FY23 ADMINISTRATIVE COSTS

With KASEC's fund balance above \$500,000, it is proposed the administrative costs be waived for the member school districts for the FY22-23 school year.

6. ACTION ITEMS

Mr. Stegall moved to **Amend the salary amount for Kori Giacometti, Alternative Day Program Administrator, for the 2022-2023 school year beginning July 1, 2022, bringing her salary to \$67,586.** Second: Dr. Goselin ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Palan, Terrell-Smith, Smith, and Goselin

Mr. Stegall moved to **Approve the employment of staff for the Alternative Day Summer Enrichment Program funded by the ESSER grant running June 14-July 21, 2022 for a total of 60 hours as presented.** Second Ms. Evans ROLL CALL VOTE ALL AYES: Evans, Goselin, Stegall (256), and Stegall(302).

Dr. Palan moved to **Recall Paraprofessionals Amanda Laney, \$21,580, Destiny Torres, \$19,564, and Vickie Burnette, \$22,364 for the 2022-2023 school year.** Second: Dr. Smith ROLL CALL: ALL AYES: Terrell-Smith, Smith, Palan, Stegall (256), Stegall (302), and Goselin

Dr. Goselin moved to **Recall Stephanie Blackman, Transitions Program Instructor for the 2022-2023 school year at a salary of \$40,781.** Second: Dr. Palan ROLL CALL: ALL AYES: Terrell-Smith, Smith, Palan, Stegall (256), Stegall (302), and Goselin

Mr. Stegall moved to **Approve the non-union salary increases for Amy Leubchow, .4 FTE Certified OT \$400 for a total salary of \$18,340 and Dr. Karin Zylka, Audiologists, .8 FTE \$1,200 for a total salary of \$53,320.** Second: Dr. Smith ROLL CALL: ALL AYES: Palan, Smith, Terrell-Smith, Stegall (256), Stegall (302), and Goselin

Dr. Smith moved to **Approve the full-time employment of Anne Stephens, Vision Itinerant and O & M Instructor at a salary of \$62,093 reflective of Masters +16 Column, Step 20 of the current Certified Start Salary Schedule, and Donna LaMotte, Social Worker at a salary of \$47,402 reflective of Advanced Colum, Step 4 of the current Certified Salary Start Schedule.** Second: Dr. Goselin ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Goselin, Terrell-Smith, Palan, Smith

Dr. Goselin moved to **Place the proposed FY23 KASEC budget on display for review for 30 days beginning Monday, July 18, 2022.** Second: Mr. Stegall ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Goselin, Terrell-Smith, Palan, Smith

Dr. Smith moved to **Waive the Administrative Costs for FY23 for the KASEC member districts.** Second: Mr. Stegall ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Goselin, Terrell-Smith, Palan, Smith

7. OTHER -

The Director informed the Executive Board of St. Anne High School's decision to move the

Alternative Day Program to a different space within the HS building. Ms. Quain expressed safety concerns about moving the program into two classrooms that are on opposite sides of the hallway. This location is less isolated and gives greater access/exposure to St. Anne HS's first floor hall. It was also expressed that with this move, KASEC's Alternative Day Program may have to turn away some students whose behaviors are too significant and pose too much of an elopement risk. Ms. Quain will monitor the situation and continue the conversation should concerns arise. Mr. Stegall expressed the move was in the best interest of St. Anne High School but would like to be updated if there are concerns that arise.

The Board will discuss reorganizing the KASEC committees at the August 11, 2022 Board meeting.

**8. ADJOURNMENT**

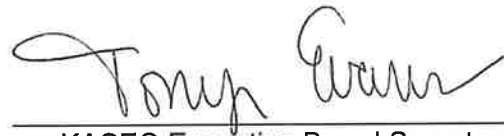
There being no further business, Dr. Smith moved to adjourn the Executive Board Meeting at 9:56 a.m. Second: Dr. Terrell-Smith VOICE VOTE: ALL AYES



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KASEC Executive Board President

8-11-22

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Date



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KASEC Executive Board Secretary

8/11/22

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Date

DQ/jc  
7/26/2022