

Kankakee Area Special Education Cooperative

P.O. Box 71 St. Anne, IL 60964 * 815-422-4151 Telephone * 815-422-5023 FAX

MINUTES EXECUTIVE BOARD MEETING DECEMBER, 2023

President Goselin called the Executive Board Meeting of December 14, 2023 to order at 9:30 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Nicole Terrell-Smith (Pembroke), Jay Smith (St. George), Matt Maxwell (Central), John Palan (Grant Park), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowser, Recording Secretary.

ABSENT: None

2. PUBLIC COMMENT None

3. CLOSED SESSION— Mr. Stegall moved to go into closed session at 9:31 a.m. for the purpose of discussing personnel 5ILCS 120/2 (c) (1) Second: Dr. Palan ROLL CALL: AYES: Maxwell, Goselin, Stegall (256) and Stegall (302), Smith, Terrell-Smith and Palan. NAYES: NONE

Returned to Open Session: 10:25 a.m.

4. CONSENT AGENDA

- A. Approval of Minutes of November 14, 2023 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; December Accounts Payable and November Impress.
- C. Approval of Closed Session Minutes of December 14, 2023
- D. Approval of First Reading of Amended Policies - PRESS Issue 113

Dr. Palan moved to approve the Consent Agenda as presented. Second: Dr. Smith ROLL CALL: ALL AYES: Maxwell, Stegall (256), Stegall (302), Terrell-Smith, Goselin, Smith and Palan.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing. **Ms. Quain's report included:**

- A. ALTERNATIVE DAY PROGRAM NUMBERS
- B. COMMUNICATIONS PROGRAM NUMBERS
- C. TRANSITIONS PROGRAM NUMBERS

D. SOCIAL WORK VACANCY

KASEC has contacted DotCom Therapy to secure virtual social work services starting in January due to the inability to secure an in-person Social Worker after several attempts.

E. AUDIOLOGICAL OFFICE UPDATE

The realtor for KASEC is currently working to find a space to house the audiological office after the current lease expires. The Director has also contacted a local audiologist about sharing space three days a week and is waiting to hear back if this could be arranged.

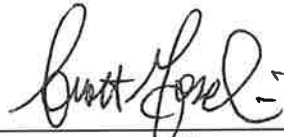
6. ACTION ITEMS

Dr. Goselin moved to **Accept the notice of retirement of Amy Luebchow, COTA, effective at the end of the 2023-2024 school year.** Second: Dr. Smith ROLL CALL: ALL AYES: Smith, Maxwell, Stegall (256), Stegall (302), Goselin, and Palan.

7. OTHER - None.

8. ADJOURNMENT

There being no further business, Dr. Smith moved to adjourn the Executive Board Meeting at 10:36 a.m. Second: Dr. Terrell-Smith VOICE VOTE: ALL AYES. Meeting adjourned.



KASEC Executive Board President

1-11-24

Date



KASEC Executive Board Secretary

1-11-24

Date